

ROBERT ERDEI
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Los Gatos, CA 95032
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SUMMARY OF QUALIFICATIONS

- Extremely well organized with an eye to detail
- Highly efficient, focused professional
- Excellent communication, phone, and interpersonal skills
- High degree of integrity

HIGHLIGHTS OF EXPERIENCE

PR Intern Mark/Space Inc. Los Gatos, CA 2009

Put together press kits

Contacted Tech Journalists by phone or email

Informed Journalists of updates and requested their review

Campus Rep Mozilla Corporation Cupertino, CA 2007 - 2008

Touted the brand and why it stands apart from other browsers

Gave out T-shirts, mouse pads, pins, stickers in front of the bookstore

Online Editor Insider Magazine Cupertino, CA 2008

Got everything i.e. photos and text up on the website

Transferred correctly from pdf to web

Online Editor La Voz Weekly Cupertino, CA 2007

Had to post all articles and/or photos up promptly

To coincide with when the paper was delivered to the college

Managing Editor La Voz Weekly Cupertino, CA 2006 - 2007

Had to keep in touch and update to date with staffers and freelancers alike

Other tasks included keeping on top of the stories we needed turned by deadline

Making coffee and answering the office and/or newsroom phones

Activities Assistant Los Gatos Meadows Hospital Los Gatos, CA 2004 - 2005

Keep the residents moving during their exercise time

Read the newspaper to them in an excited tone of voice

Give them juice and cookies if they asked for them

EDUCATION

De Anza College Cupertino, CA 2006 - Present

Area of Study - General Education

